



# Francis Xavier's Restaurant

## Application For Employment

**Pre-Employment  
Questionnaire  
An Equal  
Opportunity Employer**

### PERSONAL INFORMATION

Name (Last Name First) \_\_\_\_\_ Social Security No. \_\_\_\_\_  
 Present Address \_\_\_\_\_ Apt. No. \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Are You 18 Years or Older?  Yes  No Phone No. \_\_\_\_\_

### DESIRED EMPLOYMENT

Position \_\_\_\_\_ Date You Can Start \_\_\_\_\_ Salary Desired \_\_\_\_\_  
 Are You Employed Now?  Yes  No If so, May We Inquire of Your Present Employer?  Yes  No  
 Ever Applied to this Company Before?  Yes  No Where? \_\_\_\_\_ When? \_\_\_\_\_  
 Ever Worked for this Company Before?  Yes  No Where? \_\_\_\_\_ When? \_\_\_\_\_  
 Reason For Leaving \_\_\_\_\_  
 Name of Last Supervisor at this Company \_\_\_\_\_  
 Who Referred You to this Company?  Newspaper Advertising  Walk In  Friend  Other  
 Do You Have a Food Handler's Service Card?  Yes  No

### EDUCATION

| School Level   | Name and Location of School | No. of Years Attended | Did You Graduate? |
|--|-----------------------------|-----------------------|-------------------|
| Grammar School   | _____                       | _____                 | _____             |
| High School  | _____                       | _____                 | _____             |
| College/Trade  | _____                       | _____                 | _____             |
| Currently Attending School? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, Hours Attending _____ |                             |                       |                   |

### FORMER EMPLOYERS

List Below Your Last Three Employers, Starting With The Most Recent One First.

Present or Last Employer \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Starting Date \_\_\_\_\_ Leaving Date \_\_\_\_\_ Job Title \_\_\_\_\_  
 Rate of Pay Per Hour \_\_\_\_\_ By Salary \_\_\_\_\_ May We Contact Your Supervisor?  Yes  No  
 Name of Supervisor \_\_\_\_\_ Title \_\_\_\_\_ Phone No. \_\_\_\_\_  
 Description of Work \_\_\_\_\_  
 Reason For Leaving \_\_\_\_\_

Name of Previous Employer \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Starting Date \_\_\_\_\_ Leaving Date \_\_\_\_\_ Job Title \_\_\_\_\_  
 Rate of Pay Per Hour \_\_\_\_\_ By Salary \_\_\_\_\_ May We Contact Your Supervisor?  Yes  No  
 Name of Supervisor \_\_\_\_\_ Title \_\_\_\_\_ Phone No. \_\_\_\_\_  
 Description of Work \_\_\_\_\_  
 Reason For Leaving \_\_\_\_\_

Name of Previous Employer \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Starting Date \_\_\_\_\_ Leaving Date \_\_\_\_\_ Job Title \_\_\_\_\_  
 Rate of Pay Per Hour \_\_\_\_\_ By Salary \_\_\_\_\_ May We Contact Your Supervisor?  Yes  No  
 Name of Supervisor \_\_\_\_\_ Title \_\_\_\_\_ Phone No. \_\_\_\_\_  
 Description of Work \_\_\_\_\_  
 Reason For Leaving \_\_\_\_\_

**REFERENCES**

BELOW, GIVE THE NAMES OF THREE PERSONS YOU ARE NOT RELATED TO, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

|    | NAME  | ADDRESS | PHONE | YEARS ACQUAINTED |
|----|-------|---------|-------|------------------|
| 1. | _____ | _____   | _____ | _____            |
| 2. | _____ | _____   | _____ | _____            |
| 3. | _____ | _____   | _____ | _____            |

HAVE YOU BEEN CONVICTED OF A FELONY WITHIN THE LAST 5 YEARS?  Yes  No  
 If yes, Give Date & Charge with Explanation. (Will Not Necessarily Exclude You from Consideration)  
 \_\_\_\_\_  
 \_\_\_\_\_

ARE YOU PREVENTED FROM BECOMING LAWFULLY EMPLOYED IN THIS COUNTRY BECAUSE OF VISA OR IMMIGRATION STATUS?  Yes  No If Yes, please explain: \_\_\_\_\_  
 \_\_\_\_\_

This company is a Work at Pleasure Company also known as Work at Will, and all employees and managers are employed at the restaurant's pleasure.

**AUTHORIZATION**

“I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE, CORRECT, CURRENT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES AND EMPLOYERS LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE AND RELEASE THE COMPANY FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM UTILIZATION OF SUCH INFORMATION.

I ALSO UNDERSTAND AND AGREE THAT NO REPRESENTATIVE OF THE COMPANY HAS ANY AUTHORITY TO ENTER INTO ANY AGREEMENT FOR EMPLOYMENT FOR ANY SPECIFIED PERIOD OF TIME, OR TO MAKE ANY AGREEMENT CONTRARY TO THE FOREGOING, UNLESS IT IS IN WRITING AND SIGNED BY AN AUTHORIZED COMPANY REPRESENTATIVE.”

DATE

APPLICANT'S SIGNATURE